

Ref No: ITSCHWS/IQAC/2026/09

Date: 16th May 2026

MEETING AGENDA (CIRCULAR)

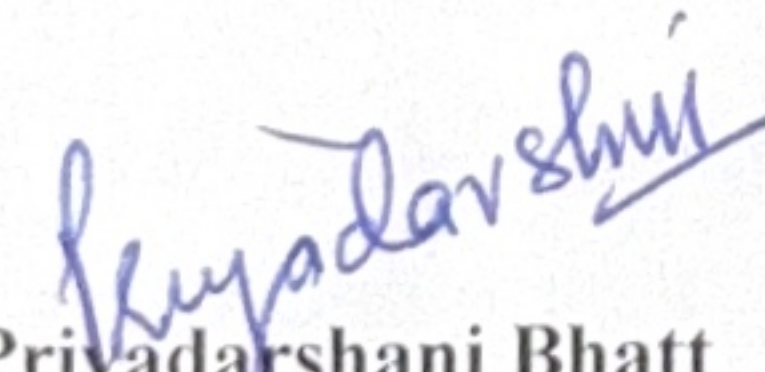
Subject: Fifth Internal Quality Assurance Cell (IQAC) Meeting of 2026

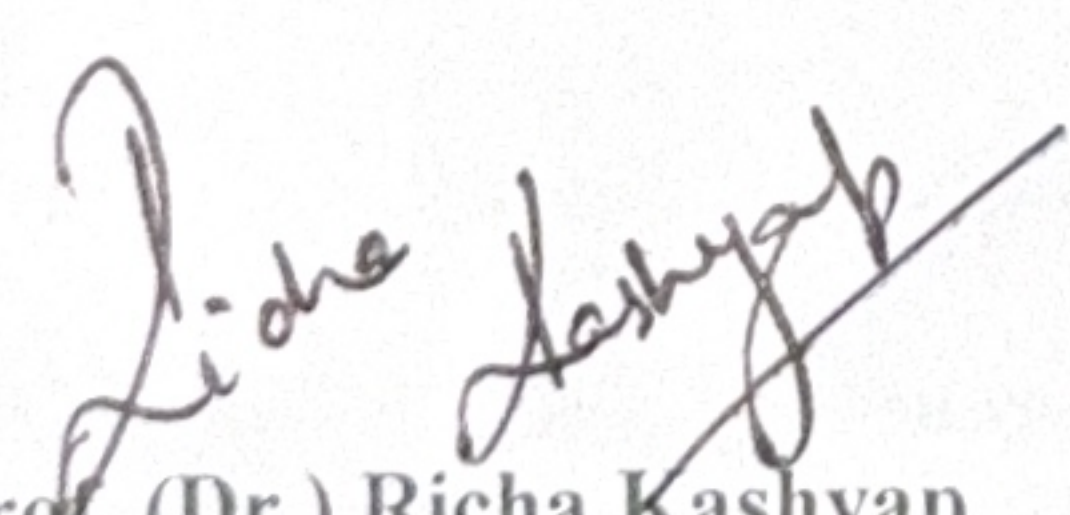
All members of the Internal Quality Assurance Cell (IQAC) are hereby informed that the first IQAC meeting for the year 2026 is scheduled to be held under the chairpersonship of the Principal on **23rd May 2026 (Saturday)** at **11:00 AM** in the Institutional Board Room (1st Floor).

Agenda Points for Discussion:

1. **IQAC-05/01:** Confirmation and review of the minutes and Action Taken Report (ATR) of the previous IQAC meeting held on 16th December 2024.
2. **IQAC-05/02:** Formal establishment of an institutional **Research Cell** for healthcare research and dissertations.
3. **IQAC-05/03:** Formal establishment of a dedicated **Placement & Training Cell** for graduating final-year students
4. **IQAC-05/04:** Integration of structured **Personality Development & Soft-Skills Classes** into the final-year academic routine.
5. **IQAC-05/05:** Strategies to foster innovative thinking and collaborative interdisciplinary work utilizing the **Engineering Innovation Cell-NEW GEN**
6. **IQAC-05/06:** Any other item with the permission of the Chair.

All members are requested to attend the meeting punctually.


Dr. Priyadarshani Bhatt
Coordinator, IQAC


Prof. (Dr.) Richa Kashyap
Principal & Chairperson, IQAC
ITSCHWS

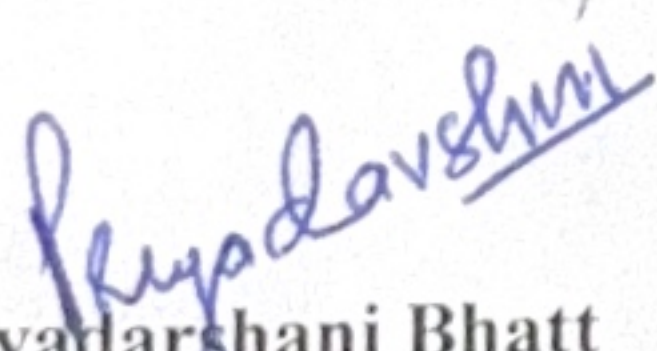
Ref No: ITSCHWS/IQAC/2026/10

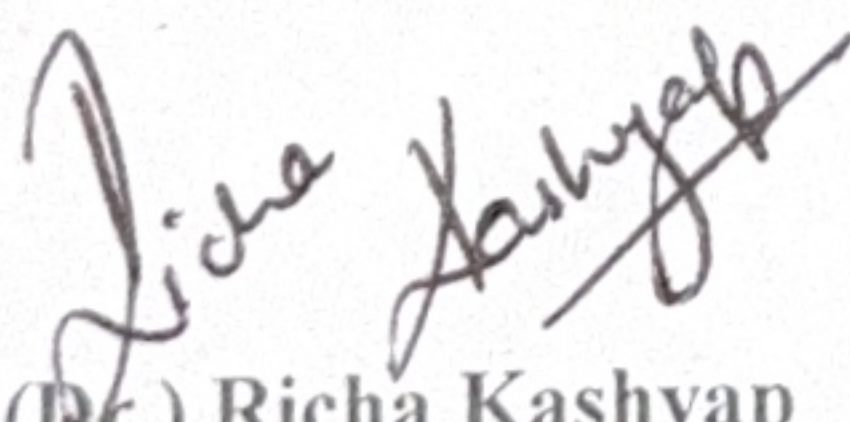
Date: 23 May, 2026

ACTION TAKEN REPORT (ATR)

(On Decisions Taken in the IQAC Meeting Held on May 23, 2026)

Agenda Ref.	Resolution / Focus Area	Action Taken & Current Status	Responsible Officer	Target Timeline
IQAC-05/02	Research Cell Formation	Research Cell constituted; Dr. Bhashwati designated as Lead. Guidelines for research proposals and institutional ethics submissions framed.	Dr. Nida, Dr Bhaswati	June 15, 2026
IQAC-05/03	Placement Cell Formation	Placement Cell setup notified; Student database compilation initiated and outreach letters drafted for clinical partners.	Placement Officer -Dr. Nishant	June 30, 2026
IQAC-05/04	Personality Development	2-hour weekly personality development modules mapped into the final-year academic timetable starting June 2026.	Dr. Gunjan Dewan	June 05, 2026
IQAC-05/05	Engineering Collaboration	Meeting held with the Engineering Innovation Head. Guided tour of the Innovation Cell scheduled and interdisciplinary project teams formed.	Dr. Priyadarshani / Dr. Nishant	July 15, 2026


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Date: May 23, 2026

MINUTES OF THE MEETING (MoM)

Date: May 23, 2026

Time: 11:00 AM – 01:00 PM

Venue: Institutional Board Room, 1st Floor

Chairperson: Dr. Richa Kashyap (Principal)

Members Present:

- Dr. Richa Kashyap – Chairperson
- Dr. Priyadarshani – IQAC Coordinator
- Dr. Nishant – Senior Faculty Member
- Dr. Gunjan Dewan – Faculty Representative
- Dr Nida- Assistant Professor
- Dr Anjali Tripathi- Assistant Professor
- Dr. Manika Goel – Faculty Representative
- Mr. Varun Bhatia– Administrative Officer
- Ms. Nitisha – Representative

Discussions & Resolutions

IQAC-05/01: Review of Previous Minutes & Action Taken Report (ATR)

The minutes and ATR of the IQAC meeting held on 16th December 2024 were reviewed. Key progress items noted included:

- Complete rollout of course mapping, session plans, and log-books aligned with NAAC requirements.
- Full functional deployment of the Qual Campus ERP platform and biometric integration
- Implementation of the NAAC-aligned digital Student Satisfaction Survey (SSS).
- Submission of management requisitions for Third-Floor expansion, library modernization, and OPD equipment upgrade
- Progress on faculty recruitment gap analysis and completion of Value-Added Courses (Cupping Therapy and PNF Workshops).

Resolution: The committee unanimously confirmed the minutes and ATR of the previous meeting.

IQAC-05/02: Formation of Research Cell

The Chairperson noted that as students enter their final year, structured research engagement, dissertation management, and ethical oversight are critical.

Resolution: Resolved to formally establish an institutional **Research Cell** headed by senior faculty to streamline undergraduate dissertations, facilitate ethical clearances, and promote faculty-student research publications.

IQAC-05/03: Formation of Placement Cell

With the pioneer batch reaching the final phase of their degree program, establishing industry and clinical linkage is paramount.

Resolution: Approved the creation of a dedicated **Placement & Training Cell** responsible for organizing campus placements, managing hospital tie-ups, tracking clinical vacancies, and maintaining employment databases.

IQAC-05/04: Personality Development Classes for Industry Readiness

To transition students smoothly from academics to professional environments, specific soft-skills training is necessary.

Resolution: Resolved to introduce weekly **Personality Development Classes** for final-year students covering clinical etiquette, patient communication, resume drafting, and mock job interviews.

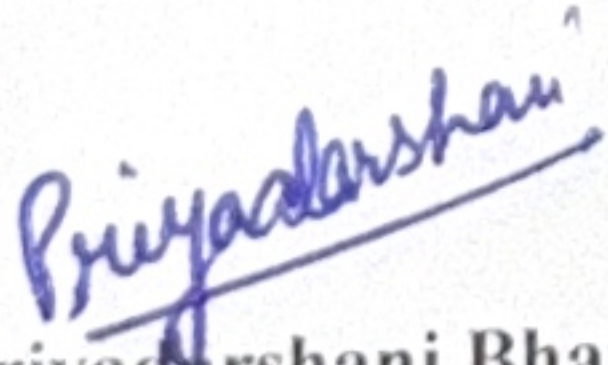
IQAC-05/05: Student Engagement & Utilization of Engineering Innovation Cell

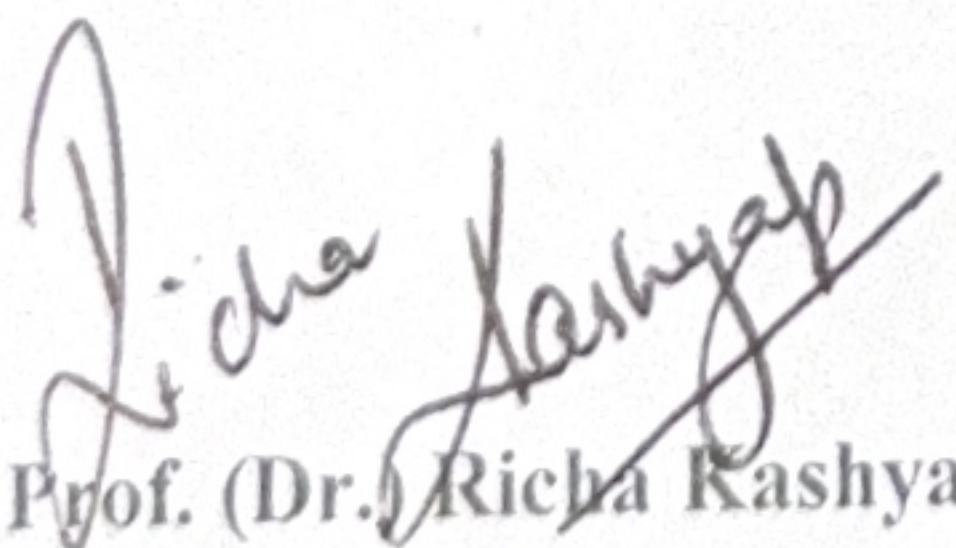
To build an innovative mindset and promote interdisciplinary solutions (such as biomechanical aids, assistive rehab tech, and ergonomic designs):

- **Engagement Strategy:**

- Conduct interactive ideation sessions demonstrating how technology solves clinical problems.
- Arrange guided visits to the **Engineering Innovation Cell** to showcase physical prototyping, 3D printing, and design tools.
- Form joint student projects pairing Healthcare students with Engineering students to solve real-world clinical challenges.

- **Resolution:** Approved a joint collaborative framework with the Engineering campus to facilitate shared innovation projects and interdisciplinary mentorship


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